

# Transform Yourself. Transform the World.

The College is built upon the idea that a powerful, pragmatic, broad education can transform hearts and minds, can solve problems in an ever-changing world, and can yield ideas and innovation across every discipline.



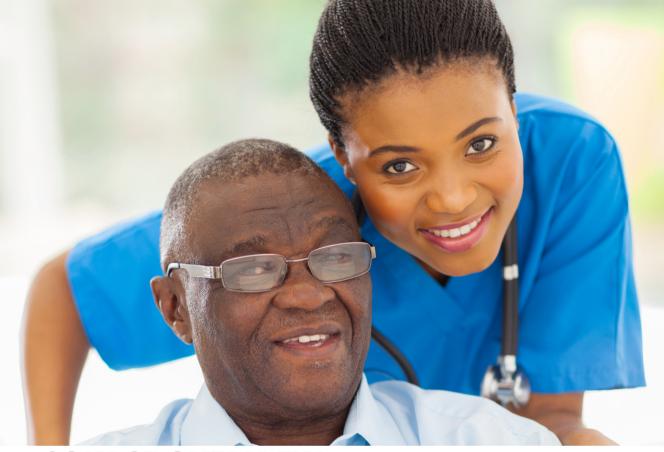
Mandeville Campus: 29 Mandeville

Plaza, Manchester

## **CONTACTS**

**Tel: (876) 625-2753 / 820-9260** www.southeastcollegeinfo.com





## **COURSE OVERVIEW**

**Duration:** 6 weeks

**Fee:** \$15,000

Award: Career Diploma

Mode of Study: ONLINE

Training Start Dates: January, March, June & Sept

### **APPLY ONLINE TODAY!**

www.southeastcollegeinfo.com



# **WHO SHOULD ENROLL?**

This course is designed to equip graduates with key competency skills & knowledge to manage a nursing home facility.

#### This course is ideal for:

- Nursing Home Owners/operators
- Practical Nursing Graduates
- Geriatric Nursing Graduates



# WHAT YOU'LL LEARN?

This syllabus focuses on administrative procedures & leadership training.

#### The following modules are included:

- Financial Management
- Administrative Procedures
- Managing People
- Customer Service Management
- Marketing & Promotions
- Legal Compliance
- Managing Payroll